

**SUGAR HUT, 93 HIGH ST, BRENTWOOD CM14 4RR**

# **APPENDIX 2**

***OS MAPS & IMAGE***

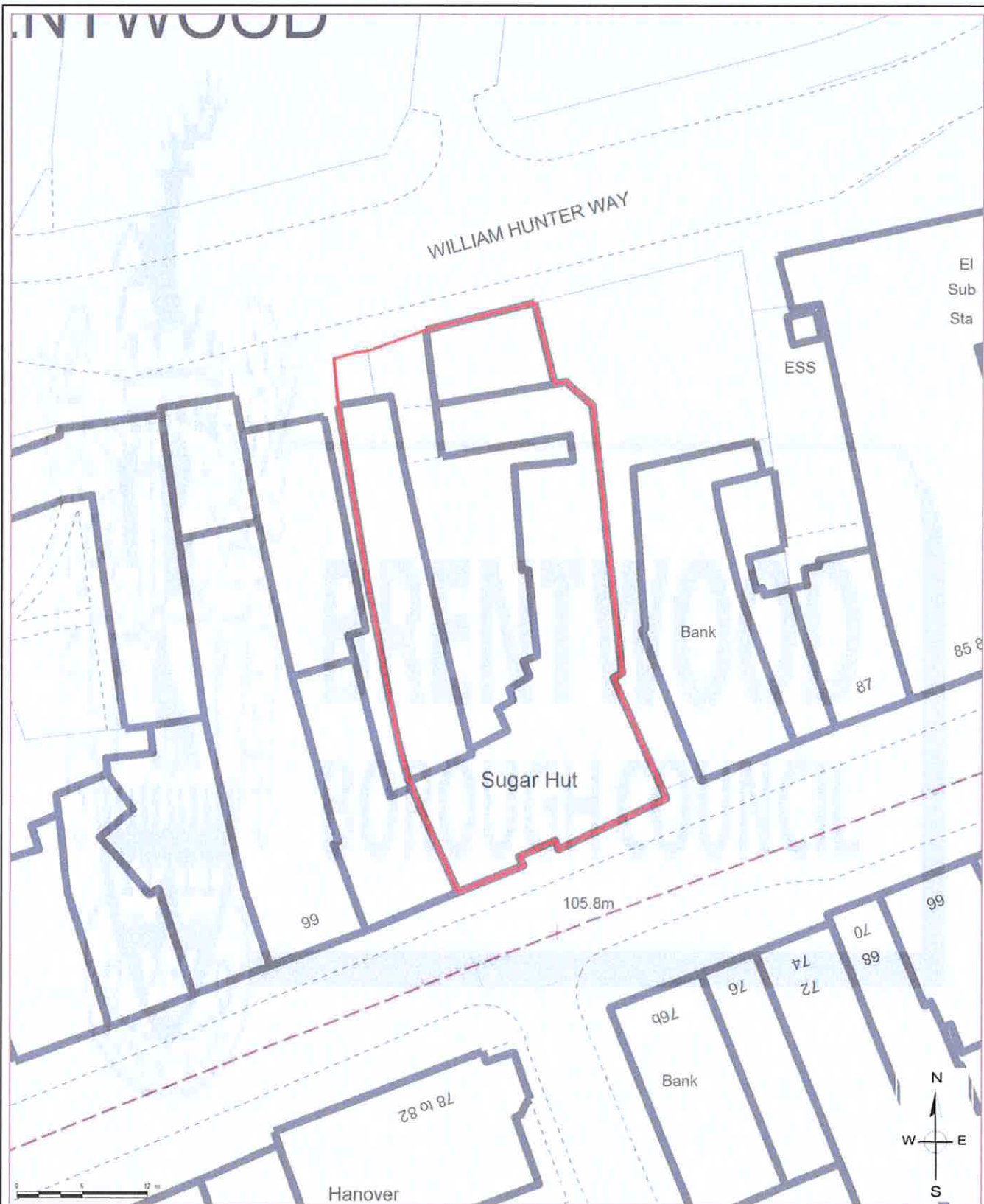
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***Current Premises Licence issued 5<sup>th</sup> August 2019***









# **SUGAR HUT, 93 HIGH STREET, BRENTWOOD CM14 4RR**

Drawing No. :

Scale at A4 : 1:500

Drawn by : OSJ

Service : ICT

Date : 29th October 2019

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Jonathan Stephenson  
Chief Executive  
Brentwood Borough Council  
Town Hall, Ingrave Road  
Brentwood, CM15 8AY  
Tel.: (01277) 312500







# **SUGAR HUT, 93 HIGH STREET, BRENTWOOD CM14 4RR**

Drawing No. :

Scale at A4 : 1:1250

Drawn by : OSJ

Service : ICT

Date : 29th October 2019

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Chief Executive  
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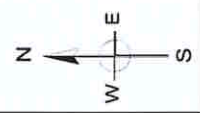


## Licensed Premises Brentwood Town Centre



Jonathan Stephenson  
Chief Executive  
Brentwood Borough Council  
Town Hall, Ingrave Road  
Brentwood, CM15 8AY  
Tel: (01277) 312500

Drawing No. :  
Scale at A3 : 1:1250  
Drawn by : OSJ  
Service : ICT  
Date : 28th October 2019





## Premises Licence

**Premises Licence Number** PRM\_0384  
**Application Number** 19/00181/LATRAN  
**Date of Issue** 5 August 2019

### Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

**Sugar Hut Village**  
**93 High Street**  
**Brentwood**  
**Essex**  
**CM14 4RR**

Telephone number  
**01277 200885**

Where the licence is time limited the dates

Licensable activities authorised by the licence

**Performance of Dance**  
**Exhibition of a film**  
**Indoor Sporting Event**  
**Performance of Live music**  
**Playing of Recorded music**  
**Other Entertainment falling within Act**  
**Performance of a Play**  
**Provision of Late Night Refreshments**  
**Sale by Retail of Alcohol**

Times the licence authorises the carrying out of licensable activities

### Performance of Dance

<b>Monday</b>	<b>08:00 - 00:00</b>
<b>Tuesday</b>	<b>08:00 - 00:00</b>
<b>Wednesday</b>	<b>08:00 - 01:30</b>
<b>Thursday</b>	<b>08:00 - 03:00</b>
<b>Friday</b>	<b>08:00 - 03:00</b>
<b>Saturday</b>	<b>08:00 - 03:00</b>
<b>Sunday</b>	<b>08:00 - 00:30</b>



The above times are extended by one hour on the following days:  
Thursday, Friday, Saturday and Sunday of the Easter weekend.  
Friday, Saturday and Sunday of the two May Bank Holidays and the  
August Bank Holiday, Christmas Eve and Boxing Day.  
Burns Night, Valentine's Day, St. David's Day, St. Patrick's Day,  
St. George's Day, St Andrew's Day and Halloween, if that day is not  
followed by a normal working day.

**New Year's Eve:**

Sale of alcohol from the end of permitted hours on New Year's Eve  
to the start of permitted hours on the following day.

Late night refreshment from 23.00 on New Year's Eve to 05.00 on  
the following day.

**Exhibition of a film**

Monday	08:00 - 00:00
Tuesday	08:00 - 00:00
Wednesday	08:00 - 01:30
Thursday	08:00 - 03:00
Friday	08:00 - 03:00
Saturday	08:00 - 03:00
Sunday	08:00 - 00:30

The above times are extended by one hour on the following days:  
Thursday, Friday, Saturday and Sunday of the Easter weekend.  
Friday, Saturday and Sunday of the two May Bank Holidays and the  
August Bank Holiday, Christmas Eve and Boxing Day.  
Burns Night, Valentine's Day, St. David's Day, St. Patrick's Day,  
St. George's Day, St Andrew's Day and Halloween, if that day is not  
followed by a normal working day.

**New Year's Eve:**

Sale of alcohol from the end of permitted hours on New Year's Eve  
to the start of permitted hours on the following day.

Late night refreshment from 23.00 on New Year's Eve to 05.00 on  
the following day.

**Indoor Sporting Event**

Monday	08:00 - 00:00
Tuesday	08:00 - 00:00
Wednesday	08:00 - 01:30
Thursday	08:00 - 03:00
Friday	08:00 - 03:00
Saturday	08:00 - 03:00
Sunday	08:00 - 00:30

The above times are extended by one hour on the following days:  
Thursday, Friday, Saturday and Sunday of the Easter weekend.  
Friday, Saturday and Sunday of the two May Bank Holidays and the  
August Bank Holiday, Christmas Eve and Boxing Day.

**Burns Night, Valentine's Day, St. David's Day, St. Patrick's Day, St. Georges Day, St Andrew's Day and Halloween, if that day is not followed by a normal working day.**

**New Year's Eve:**

**Sale of alcohol from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.**

**Late night refreshment from 23.00 on New Year's Eve to 05.00 on the following day.**

**Performance of Live music**

<b>Monday</b>	<b>08:00 - 00:00</b>
<b>Tuesday</b>	<b>08:00 - 00:00</b>
<b>Wednesday</b>	<b>08:00 - 01:30</b>
<b>Thursday</b>	<b>08:00 - 03:00</b>
<b>Friday</b>	<b>08:00 - 03:00</b>
<b>Saturday</b>	<b>08:00 - 03:00</b>
<b>Sunday</b>	<b>08:00 - 00:30</b>

**The above times are extended by one hour on the following days:**

**Thursday, Friday, Saturday and Sunday of the Easter weekend.**

**Friday, Saturday and Sunday of the two May Bank Holidays and the August Bank Holiday, Christmas Eve and Boxing Day.**

**Burns Night, Valentine's Day, St. David's Day, St. Patrick's Day, St. George's Day, St Andrew's Day and Halloween, if that day is not followed by a normal working day.**

**New Year's Eve:**

**Sale of alcohol from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.**

**Late night refreshment from 23.00 on New Year's Eve to 05.00 on the following day**

**Playing of Recorded music**

<b>Monday</b>	<b>08:00 - 00:00</b>
<b>Tuesday</b>	<b>08:00 - 00:00</b>
<b>Wednesday</b>	<b>08:00 - 01:30</b>
<b>Thursday</b>	<b>08:00 - 03:00</b>
<b>Friday</b>	<b>08:00 - 03:00</b>
<b>Saturday</b>	<b>08:00 - 03:00</b>
<b>Sunday</b>	<b>08:00 - 00:30</b>

**The above times are extended by one hour on the following days:**

**Thursday, Friday, Saturday and Sunday of the Easter weekend.**

**Friday, Saturday and Sunday of the two May Bank Holidays and the August Bank Holiday, Christmas Eve and Boxing Day.**

**Burns Night, Valentine's Day, St. David's Day, St. Patrick's Day, St. George's Day, St Andrew's Day and Halloween, if that day is not followed by a normal working day.**



**New Year's Eve:**

Sale of alcohol from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.

Late night refreshment from 23.00 on New Year's Eve to 05.00 on the following day

**Other Entertainment falling within Act**

Monday	08:00 - 00:00
Tuesday	08:00 - 00:00
Wednesday	08:00 - 01:30
Thursday	08:00 - 03:00
Friday	08:00 - 03:00
Saturday	08:00 - 03:00
Sunday	08:00 - 00:30

The above times are extended by one hour on the following days:

Thursday, Friday, Saturday and Sunday of the Easter weekend.

Friday, Saturday and Sunday of the two May Bank Holidays and the August Bank Holiday, Christmas Eve and Boxing Day.

Burns Night, Valentine's Day, St. David's Day, St. Patrick's Day, St. George's Day, St Andrew's Day and Halloween, if that day is not followed by a normal working day.

**New Year's Eve:**

Sale of alcohol from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.

Late night refreshment from 23.00 on New Year's Eve to 05.00 on the following day

**Performance of a Play**

Monday	08:00 - 00:00
Tuesday	08:00 - 00:00
Wednesday	08:00 - 01:30
Thursday	08:00 - 03:00
Friday	08:00 - 03:00
Saturday	08:00 - 03:00
Sunday	08:00 - 00:30

The above times are extended by one hour on the following days:

Thursday, Friday, Saturday and Sunday of the Easter weekend.

Friday, Saturday and Sunday of the two May Bank Holidays and the August Bank Holiday, Christmas Eve and Boxing Day.

Burns Night, Valentine's Day, St. David's Day, St. Patrick's Day, St. George's Day, St Andrew's Day and Halloween, if that day is not followed by a normal working day.

**New Year's Eve:**

Sale of alcohol from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.

Late night refreshment from 23.00 on New Year's Eve to 05.00 on the following day

### **Provision of Late Night Refreshments**

<b>Monday</b>	<b>23:00 - 00:00</b>
<b>Tuesday</b>	<b>23:00 - 00:00</b>
<b>Wednesday</b>	<b>23:00 - 01:30</b>
<b>Thursday</b>	<b>23:00 - 03:00</b>
<b>Friday</b>	<b>23:00 - 03:00</b>
<b>Saturday</b>	<b>23:00 - 03:00</b>
<b>Sunday</b>	<b>23:00 - 00:30</b>

The above times are extended by one hour on the following days:  
Thursday, Friday, Saturday and Sunday of the Easter weekend.  
Friday, Saturday and Sunday of the two May Bank Holidays and the August Bank Holiday, Christmas Eve and Boxing Day.  
Burns Night, Valentine's Day, St. David's Day, St. Patrick's Day, St. George's Day, St Andrew's Day and Halloween, if that day is not followed by a normal working day.

#### **New Year's Eve:**

Sale of alcohol from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.

Late night refreshment from 23.00 on New Year's Eve to 05.00 on the following day

### **Sale by Retail of Alcohol**

<b>Monday</b>	<b>08:00 - 00:00</b>
<b>Tuesday</b>	<b>08:00 - 00:00</b>
<b>Wednesday</b>	<b>08:00 - 01:30</b>
<b>Thursday</b>	<b>08:00 - 03:00</b>
<b>Friday</b>	<b>08:00 - 03:00</b>
<b>Saturday</b>	<b>08:00 - 03:00</b>
<b>Sunday</b>	<b>08:00 - 00:30</b>

The above times are extended by one hour on the following days:  
Thursday, Friday, Saturday and Sunday of the Easter weekend.  
Friday, Saturday and Sunday of the two May Bank Holidays and the August Bank Holiday, Christmas Eve and Boxing Day.  
Burns Night, Valentine's Day, St. David's Day, St. Patrick's Day, St. George's Day, St Andrew's Day and Halloween, if that day is not followed by a normal working day.

#### **New Year's Eve:**

Sale of alcohol from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.

Late night refreshment from 23.00 on New Year's Eve to 05.00 on the following day

The opening hours of the premises

<b>Monday</b>	<b>08:00 - 00:30</b>
<b>Tuesday</b>	<b>08:00 - 00:30</b>
<b>Wednesday</b>	<b>08:00 - 02:15</b>
<b>Thursday</b>	<b>08:00 - 03:30</b>
<b>Friday</b>	<b>08:00 - 03:30</b>
<b>Saturday</b>	<b>08:00 - 03:30</b>
<b>Sunday</b>	<b>08:00 - 01:00</b>

The above times are extended by one hour on the following days:  
Thursday, Friday, Saturday and Sunday of the Easter weekend. Friday,  
Saturday and Sunday of the two May Bank Holidays and the  
August Bank Holiday, Christmas Eve and Boxing Day.  
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St. George's Day, St Andrew's Day and Halloween, if that day is not  
followed by a normal working day.

**New Year's Eve:**

**Sale of alcohol from the end of permitted hours on New Year's Eve  
to the start of permitted hours on the following day.**

**Late night refreshment from 23.00 on New Year's Eve to 05.00 on  
the following day**

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

**Alcohol is supplied for consumption both on and off the Premise**

## Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

**Sugar Hut Brentwood Limited**  
**11 Cundy Road**  
**Custom House**  
**London**  
**E16 3DJ**

Registered number of holder, for example company number, charity number (where applicable)

**Company Number**                      **12117659**

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

**No DPS nominated**

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

**NO SALE OF ALCOHOL MAY BE MADE UNTIL A DPS HAS BEEN ASSIGNED**



## **Annex 1 – Mandatory conditions**

- 1 No supply of alcohol may be made under this licence**
  - a) At a time when there is no designated supervisor in respect of it or,**
  - b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended**
- 2 Every supply of alcohol made under this licence must be made or authorised by a person who holds a personal licence.**
- 3 (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.**  
  
**(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.**  
  
**(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—**
  - (a) a holographic mark, or .**
  - (b) an ultraviolet feature.**
- 4 (A). A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.**  
  
**(B).For the purposes of the condition set out in paragraph 1 -**
  - (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;**
  - (b) "permitted price" is the price found by applying the formula where-**  
  
$$P = D + (D \times V)$$
  
    - (i) P is the permitted price,**
    - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and**
    - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;**
  - (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence-**
    - (i) the holder of the premises licence,**
    - (ii) the designated premises supervisor (if any) in respect of such a licence, or**
    - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;**



(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "valued added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4.—(1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

5 (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to— .

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or .

(ii) drink as much alcohol as possible (whether within a time limit or otherwise)

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective; .

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective; .

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

**6 The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available**

**7 The responsible person must ensure that—**

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and,
- (ii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and .

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available."

**8 Only individuals licensed by the Security Industry Authority may be used at the premises to guard against:**

- a) Unauthorised access or occupation (eg through door supervision), or
- b) Outbreaks of disorder, or
- c) Damage

**9 The admission of children under the age of 18 to film exhibitions permitted under the terms of this licence shall be restricted in accordance with any recommendations made**

- a) By the British Board of Film Classification (BBFC) where the film has been classified by that Board, or
- b) By the Licensing Authority where no classification certificate has been granted by the BBFC, or, where the licensing authority has notified the licence holder that section 20 (3) (b) (74 (3)9b) for clubs) of the Licensing Act 2003 applies to the film.

## **Annex 2 – Conditions consistent with the Operating Schedule**

- 1 A digital CCTV system, which has been approved by the Police, shall be installed. It will be operated and maintained in consultation with the Police. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. This image will be displayed on a monitor viewable by the patron being recorded. The system shall continually record in real time at all times whilst the premises are open for licensable activities and when customers remain on the premises.**
- 2 A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public.**
- 3 All recordings made by the CCTV system shall be kept securely stored for a minimum of 31 days and shall be made available to an authorised Officer or a Police Officer when requested within 24 hours (subject to the Data Protection Act 1998).**
- 4 When the premises are used for regulated entertainment, SIA Licensed Door Supervisors shall be employed at a ratio of 1 Door Supervisor per 75 patrons.**
- 5 A minimum of 4 SIA Licensed Door Supervisors shall be on duty when the premises are used for regulated entertainment unless the event is a bona fide charity function where no less than 2 SIA Licensed Door Supervisors shall be on duty. At least one Door Supervisor must be female.**
- 6 Except for a bona fide charity function (as per condition 2.2), a minimum of 2 Door Supervisors will be on duty at the entrance to premises at all times when regulated entertainment is taking place.**
- 7 All staff engaged outside the entrance to the premises, supervising or controlling queues, shall wear high visibility jackets or vests**
- 8 A register shall be maintained, recording all SIA door supervisors employed at the premises. This shall include their name, badge number, the agency they work for (if any) and the time they start and finish work.**
- 9 Door Supervisors shall be suitably deployed within the premises so as to ensure the safety of patrons. They shall ensure that individual capacity figures for each room as identified within the premises' Risk Assessment are not exceeded at any time these capacities being declared on the premises licence / variation application form.**
- 10 All Door Supervisors shall be able to communicate with each other by means of an electronic communications system, approved and maintained in consultation with the Police.**



- 11 There shall be no new admittance to the premises after 02:00 hours and/or such time as agreed in writing by both the premises licence holder and with an officer of, or above, the rank of Inspector from Essex Police Service.**
- 12 All Door Supervisors shall wear their SIA Identification card in a prominent position where it is easily readable by members of the public and/or authorised officers.**
- 13 Except for a bona fide charity function (as per condition 2.2), there shall be a minimum of 2 door supervisors on duty inside the Ambassador Suite, located in positions that allow the whole room to be observed and to ensure that the maximum occupancy of this room is never exceeded (currently set at 200 persons including staff and performers).**
- 14 A written security and searching policy shall be in operation and disseminated to staff.**
- 15 Random searches (minimum of 2 in 10) by door supervisors will be made of customers entering the premises.**
- 16 Notices that the right to search is a requirement of entry will be displayed at the entrance.**
- 17 A minimum of 2 fully functional metal detection wands will be in use and staff trained in their use. A written record of such training will be kept and made available upon request to an authorised officer of the Council or the Police.**
- 18 The management will operate the 'Essex Police Code of Practice for Handling of Controlled Substances (Drugs) by the Licensing Industry' in conjunction with a safe deposit box supplied by Essex Police.**
- 19 An incident log shall be kept at the premises, and made available on request to an authorised officer of the Council or the Police, which will record the following:-**
  - (a) all crimes reported to the venue**
  - (b) all ejections of patrons**
  - (c) any complaints received**
  - (d) any incidents of disorder**
  - (e) seizures of drugs or offensive weapons**
  - (f) any faults in the CCTV system or searching equipment or scanning equipment**
  - (g) any refusal of the sale of alcohol**
  - (h) any visit by a relevant authority or emergency service**
  - (i) any accidents**
- 20 The licence holder or other responsible person shall ensure that any queue to enter the premises which forms outside the premises is orderly and supervised so as to ensure that there is no public nuisance or obstruction to the public highway. Where there is more than one queue, clear signs to be displayed outside denoting the purpose of each one.**

- 21 The Licence Holder or other responsible person shall ensure that patrons leaving the premises are protected from risk by adequate supervision/ stewarding and by means of adequate & suitable barrier guarding.**
- 22 A written dispersal policy, approved by the appropriate Responsible Authorities, shall be implemented at closing time. The appropriate staff will be made aware of the policy and a written record kept on the premises, signed by that member of staff.**
- 23 There shall be a personal licence holder on duty on the premises at all times when the premises are authorised to sell alcohol.**
- 24 Staff will be trained as to their responsibilities with refresher training as appropriate. A written record of such training shall be kept on the premises and signed by the relevant member of staff.**
- 25 Only polycarbonate or other plastic type drinking vessels are to be used in the club room on the first floor of the premises. All glass bottles to be decanted, with the exception of champagne. Staff will promptly clear such bottles when empty.**
- 26 Except for the club room on the first floor, toughened drinking vessels shall be used.**
- 27 The Licence Holder or other responsible person shall ensure that the premises are subscribed to and actively participate in the Town Link Radio System.**
- 28 Occupancy levels for the building as a whole shall not exceed the numbers identified in the Risk Assessment for the premises; currently 1000 members of the public and no more than 50 staff; and copies of the Risk Assessment for the premises relating to occupancy figures shall be deposited with the Licensing Authority prior to the commencement of Licensable Activities at the Premises.**
- 29 Any change in the occupancy figures shall be agreed by all appropriate Responsible Authorities in writing following receipt of an adequate risk assessment justifying the proposed arrangements. All Responsible Authorities to have possession of the document not less than 14 working days prior to the intended commencement of the new occupancy figure.**
- 30 In all parts of the building to which the public are admitted and in all passages, courts, ramps and stairways to which the public have access there shall be provided means of illumination by electricity capable of illuminating those parts clearly.**

**The power supply for all electrical equipment which is either portable or of a temporary nature, and the use of which is directly connected with the entertainment shall be protected at source by a residual current device of a 30mA sensitivity (conforming to British Standard 4293).**



- 31 All parts of the licensed premises used by the public or performers shall be kept efficiently ventilated during licensable activities.**
- 32 All members of staff employed at the licensed premises shall be instructed by the Designated Premises Supervisor, or person nominated by the Designated Premises Supervisor, in the safety precautions to be observed in the said licensed premises so far as those precautions relate to his/her duties and in the action to be taken by him/her in the event of fire or other emergency.**
- 33 Any building work must not be carried out without 14 working days prior notice to the relevant Building Control Authority & Responsible Authorities.**
- 34 All scenery, wings, sky borders, cloths, draperies, gauze, artificial floral decorations, properties, hanging curtains and other materials of a like kind or other easily combustible materials or furnishings in all parts of the licensed premises, shall be rendered and maintained non-flammable.**
- 35 Any special effects or mechanical installations shall be arranged and stored so as to minimize any risks to the safety of those using the premises. The following special effects will only be used on 10 days prior notice being given to the Licensing Authority where consent has not previously been given.**
- Dry ice and cryogenic fog**
  - Smoke machines and fog generators**
  - Pyrotechnics including fireworks**
  - Lasers**
  - Explosives and highly flammable substances**
  - Real flame**
  - Strobe lighting**
- 36 Customers will be asked to leave quietly.**
- 37 The rear courtyard gate shall only be used by patrons in the event of an emergency during the evening and night time trade and/or for ejections as per the dispersal effectively of groups where parties must be separated by use of the front and back doors for the purpose of preventing crime and disorder.**
- 38 No background music to be played after 23:00 in the courtyard area.**
- 39 The DPS or his representative shall monitor the exterior of the premises from time to time when regulated entertainment is taking place to assess the likelihood of disturbance to residential neighbours. In the event of such noise arising, such steps will be taken to stop such disturbances. Appropriate written records of such monitoring shall be maintained and shall be available for inspection upon reasonable request by the Head of Environmental Health & Recreational Open Spaces and/or his agents.**
- 40 Any sound emitted from amplified music or speech shall be controlled as to be inaudible at or within neighbouring residential dwellings when assessed by the Head of Environmental Health & Recreational Open Spaces and/or his agents.**

- 41 The hours the premises are open to the public will be restricted to 45 minutes after the last licensable activity on Wednesday & 30 minutes on any other day.**
- 42 The Licence holder shall ensure the installation of a direct telephone line to a local taxi company for the patrons to order taxis & that the reception staff will assist patrons, as appropriate, by contacting other or alternative taxi firms free of charge when the existing company is unable to cope with demand.**
- 43 The level of music within the Gallery Bar must be controlled from the Manager's office.**
- 44 15 minutes before the end of licensable activity the volume of amplified music is reduced to encourage a gradual wind down in activity except the Club room**
- 45 At the end of licensable activities a message will be played announcing the approaching closure of the premises and encouraging patrons to leave quietly and consider local residents.**
- 46 Persons under the age of 18 are not permitted on the premises when open for licensable activities unless they are;**  
**(a) attending a private pre-booked function,**  
**(b) attending the Restaurant area with an adult for the purpose of having a table meal,**  
**(c) attending in connection with an 'Under 18s' event where no alcohol will be on sale throughout the premises.**
- 47 All key members of staff that work during an under 18's event will hold an Enhanced CRB Disclosure, this must be updated at least every three years.**
- 48 The only persons permitted on the premises (with the exception of: Licensing Authority staff, Responsible Authority staff and Emergency Services staff) during an under 18's event will be:**  
**O Staff.**  
**O Persons under the age of 18 years.**  
**O Persons over the age of 14 years**  
**O A designated carer for persons of the age of 18 years or under.**  
**O Persons hired or invited for organised entertainment and staff contracted in to the premises (example: agency staff and DJ's) A record of such persons names and addresses must be kept and made available to an authorised officer upon request.**
- 49 The Licence Holder or other responsible person shall take all reasonable steps to ensure that no under 18's remain on the premises after 23:00hrs on any day.**
- 50 A person under the age of 18 years will not be permitted in to, nor be able to have sight in to the Ambassador Suite and/or Krug Room and/or Gallery Room when entertainment of an adult nature is taking place. Access to these rooms shall be controlled by a SIA Registered Door Supervisor when entertainment of an Adult nature is taking place and only approved identification is to be accepted in the form of a Passport, Photocard Drivers Licence or a PASS Accredited Card.**

- 51 Any under 18's events will be notified in writing to the local Police licensing officer at least 14 days beforehand.**
- 52 The Licence Holder shall ensure that a policy approved by the relevant responsible authorities is implemented and adhered to which safeguards the safety of children who are refused entry to the premises.**

### **Annex 3 – Conditions attached after a hearing by the licensing authority**

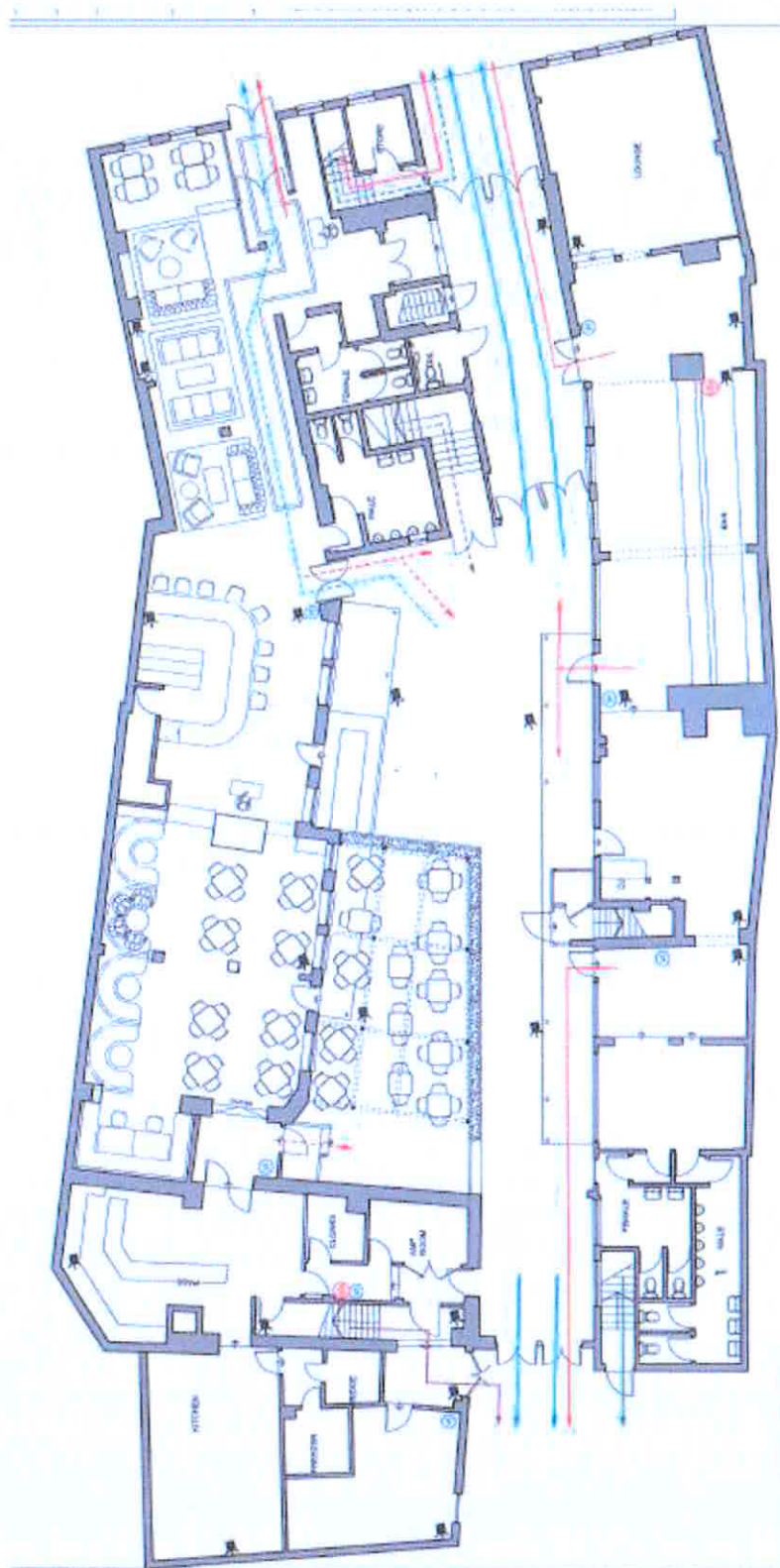
- 1 All amplified sound shall be controlled by computer device at levels to be agreed in writing by the Head of Environmental Health and Licensing or his representative for each room and these limits shall be checked regularly and adjusted to ensure continual compliance with the agreed levels. In the absence of this device being operational, alternative noise limiting devices will be required to set the limits.**
- 2 The use of the floor-standing bass loudspeakers (subwoofers) within the Gallery (1no.) and Karma Bar (2no.) shall not be permitted for the performance of live or recorded music in these areas of the premises and this equipment removed from these bar areas. There shall be no alterations to the arrangement, location and type of loudspeaker, music reproduction or amplification system in operation without the prior notification and approval of the Head of Environmental Health and Licensing and/or his agents.**
- 3 The courtyard area shall be cleared of all customers by 23:00 and shall be kept clear except for providing reasonable access and egress between different parts of the premises and for smoking on Sunday, Monday, Tuesday and Wednesday. On Thursday, Friday and Saturday the courtyard area shall be cleared of all customers by 02:00 and shall be kept clear except for providing reasonable access and egress between different parts of the premises and for smoking and shall be used only for the sale of alcohol until 01:00.**



## Annex 4 – Plans

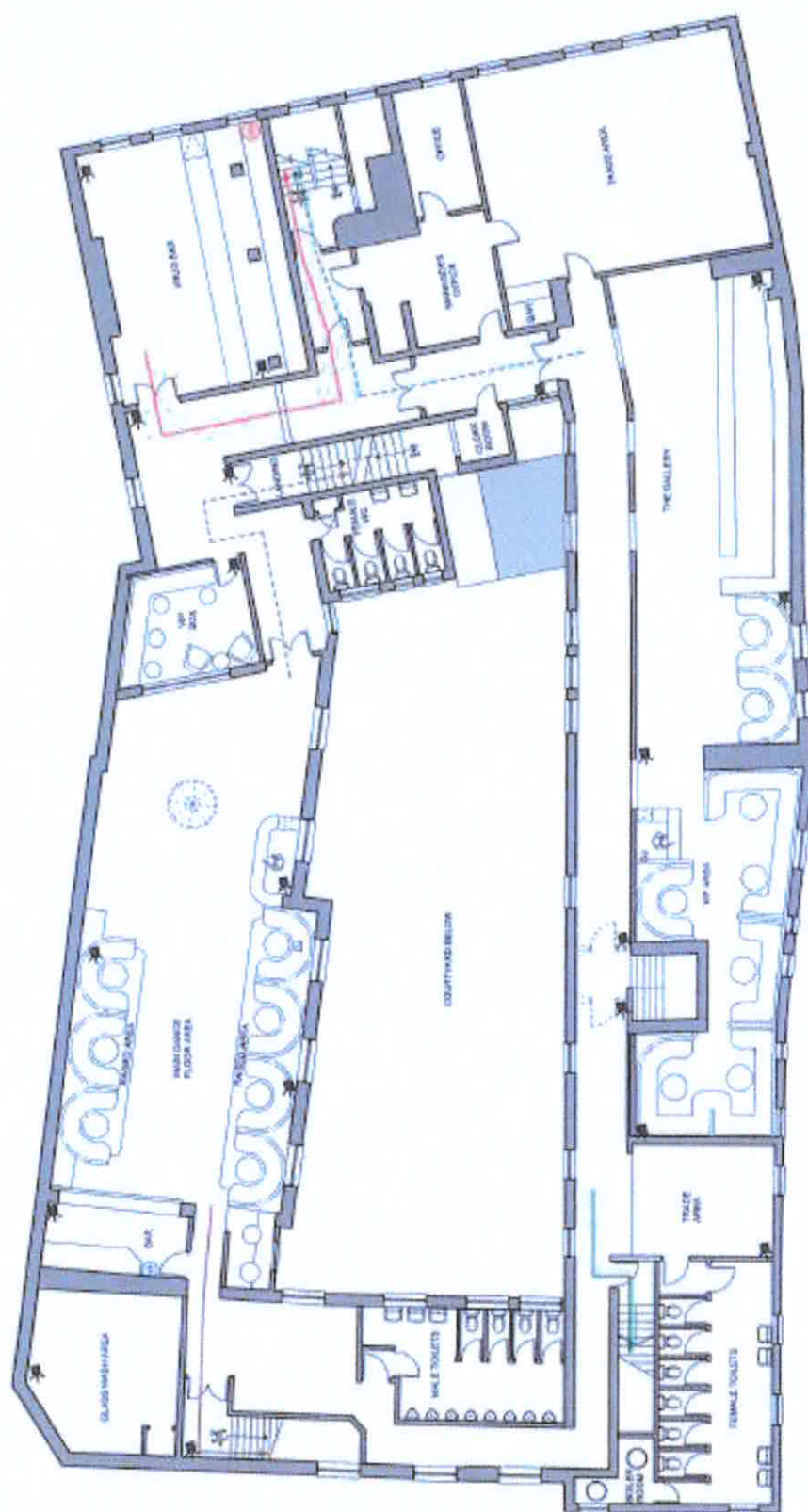
This licence is issued subject to the following attached plans:

Plans marked SUGAR HUT/ BRENTWOOD drawn by CL dated 16.03.2016



**GROUND FLOOR**





0 10  
m

**FIRST FLOOR**



## Premises Licence Summary

<b>Premises Licence Number</b>	<b>PRM_0384</b>
<b>Application Number</b>	<b>19/00181/LATRAN</b>
<b>Date of Issue</b>	<b>5 August 2019</b>

### Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

**Sugar Hut Village**  
**93 High Street**  
**Brentwood**  
**Essex**  
**CM14 4RR**

Telephone number  
**01277 200885**

Where the licence is time limited the dates

Licensable activities authorised by the licence

**Performance of Dance**  
**Exhibition of a film**  
**Indoor Sporting Event**  
**Performance of Live music**  
**Playing of Recorded music**  
**Other Entertainment falling within Act**  
**Performance of a Play**  
**Provision of Late Night Refreshments**  
**Sale by Retail of Alcohol**

Times the licence authorises the carrying out of licensable activities

### **Performance of Dance**

<b>Monday</b>	<b>08:00 - 00:00</b>
<b>Tuesday</b>	<b>08:00 - 00:00</b>
<b>Wednesday</b>	<b>08:00 - 01:30</b>
<b>Thursday</b>	<b>08:00 - 03:00</b>
<b>Friday</b>	<b>08:00 - 03:00</b>
<b>Saturday</b>	<b>08:00 - 03:00</b>
<b>Sunday</b>	<b>08:00 - 00:30</b>

The above times are extended by one hour on the following days:  
Thursday, Friday, Saturday and Sunday of the Easter weekend.  
Friday, Saturday and Sunday of the two May Bank Holiday's and  
the August Bank Holiday, Christmas Eve and Boxing Day.  
Burns Night, Valentine's Day, St. David's Day, St. Patrick's Day,  
St. George's Day, St Andrew's Day and Halloween, if that day is not  
followed by a normal working day.

#### **New Year's Eve:**

Sale of alcohol from the end of permitted hours on New Year's Eve  
to the start of permitted hours on the following day.

Late night refreshment from 23.00 on New Year's Eve to 05.00 on  
the following day

### **Exhibition of a film**

<b>Monday</b>	<b>08:00 - 00:00</b>
<b>Tuesday</b>	<b>08:00 - 00:00</b>
<b>Wednesday</b>	<b>08:00 - 01:30</b>
<b>Thursday</b>	<b>08:00 - 03:00</b>
<b>Friday</b>	<b>08:00 - 03:00</b>
<b>Saturday</b>	<b>08:00 - 03:00</b>
<b>Sunday</b>	<b>08:00 - 00:30</b>

The above times are extended by one hour on the following days:  
Thursday, Friday, Saturday and Sunday of the Easter weekend.  
Friday, Saturday and Sunday of the two May Bank Holidays and the  
August Bank Holiday, Christmas Eve and Boxing Day.  
Burns Night, Valentine's Day, St. David's Day, St. Patrick's Day,  
'St. Georges Day, St Andrews Day and Halloween, if that day is not  
followed by a normal working day.

#### **New Year's Eve:**

Sale of alcohol from the end of permitted hours on New Year's Eve  
to the start of permitted hours on the following day.

Late night refreshment from 23.00 on New Year's Eve to 05.00 on  
the following day



### **Indoor Sporting Event**

<b>Monday</b>	<b>08:00 - 00:00</b>
<b>Tuesday</b>	<b>08:00 - 00:00</b>
<b>Wednesday</b>	<b>08:00 - 01:30</b>
<b>Thursday</b>	<b>08:00 - 03:00</b>
<b>Friday</b>	<b>08:00 - 03:00</b>
<b>Saturday</b>	<b>08:00 - 03:00</b>
<b>Sunday</b>	<b>08:00 - 00:30</b>

The above times are extended by one hour on the following days:  
Thursday, Friday, Saturday and Sunday of the Easter weekend.  
Friday, Saturday and Sunday of the two May Bank Holidays and the August Bank Holiday, Christmas Eve and Boxing Day.  
Burns Night, Valentine's Day, St. David's Day, St. Patrick's Day, St. George's Day, St Andrew's Day and Halloween, if that day is not followed by a normal working day.

#### **New Year's Eve:**

Sale of alcohol from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.

Late night refreshment from 23.00 on New Year's Eve to 05.00 on the following day

### **Performance of Live music**

<b>Monday</b>	<b>08:00 - 00:00</b>
<b>Tuesday</b>	<b>08:00 - 00:00</b>
<b>Wednesday</b>	<b>08:00 - 01:30</b>
<b>Thursday</b>	<b>08:00 - 03:00</b>
<b>Friday</b>	<b>08:00 - 03:00</b>
<b>Saturday</b>	<b>08:00 - 03:00</b>
<b>Sunday</b>	<b>08:00 - 00:30</b>

The above times are extended by one hour on the following days:  
Thursday, Friday, Saturday and Sunday of the Easter weekend.  
Friday, Saturday and Sunday of the two May Bank Holidays and the August Bank Holiday, Christmas Eve and Boxing Day.  
Burns Night, Valentine's Day, St. David's Day, St. Patrick's Day, St. Georges Day, St Andrews Day and Halloween, if that day is not followed by a normal working day.

#### **New Year's Eve:**

Sale of alcohol from the end of permitted hours on New Years Eve to the start of permitted hours on the following day.

Late night refreshment from 23.00 on New Year's Eve to 05.00 on the following day

### **Playing of Recorded music**

<b>Monday</b>	<b>08:00 - 00:00</b>
<b>Tuesday</b>	<b>08:00 - 00:00</b>
<b>Wednesday</b>	<b>08:00 - 01:30</b>
<b>Thursday</b>	<b>08:00 - 03:00</b>
<b>Friday</b>	<b>08:00 - 03:00</b>
<b>Saturday</b>	<b>08:00 - 03:00</b>
<b>Sunday</b>	<b>08:00 - 00:30</b>

**The above times are extended by one hour on the following days:  
Thursday, Friday, Saturday and Sunday of the Easter weekend.  
Friday, Saturday and Sunday of the two May Bank Holidays and the  
August Bank Holiday, Christmas Eve and Boxing Day.  
Burns Night, Valentine's Day, St. David's Day, St. Patrick's Day,  
St. George's Day, St Andrew's Day and Halloween, if that day is not  
followed by a normal working day.**

#### **New Year's Eve:**

**Sale of alcohol from the end of permitted hours on New Year's Eve  
to the start of permitted hours on the following day.**

**Late night refreshment from 23.00 on New Year's Eve to 05.00 on  
the following day**

### **Other Entertainment falling within Act**

<b>Monday</b>	<b>08:00 - 00:00</b>
<b>Tuesday</b>	<b>08:00 - 00:00</b>
<b>Wednesday</b>	<b>08:00 - 01:30</b>
<b>Thursday</b>	<b>08:00 - 03:00</b>
<b>Friday</b>	<b>08:00 - 03:00</b>
<b>Saturday</b>	<b>08:00 - 03:00</b>
<b>Sunday</b>	<b>08:00 - 00:30</b>

**The above times are extended by one hour on the following days:  
Thursday, Friday, Saturday and Sunday of the Easter weekend.  
Friday, Saturday and Sunday of the two May Bank Holidays and the  
August Bank Holiday, Christmas Eve and Boxing Day.  
Burns Night, Valentine's Day, St. David's Day, St. Patrick's Day,  
St. George's Day, St Andrew's Day and Halloween, if that day is not  
followed by a normal working day.**

#### **New Year's Eve:**

**Sale of alcohol from the end of permitted hours on New Year's Eve  
to the start of permitted hours on the following day.**

**Late night refreshment from 23.00 on New Year's Eve to 05.00 on  
the following day**

## **Performance of a Play**

<b>Monday</b>	<b>08:00 - 00:00</b>
<b>Tuesday</b>	<b>08:00 - 00:00</b>
<b>Wednesday</b>	<b>08:00 - 01:30</b>
<b>Thursday</b>	<b>08:00 - 03:00</b>
<b>Friday</b>	<b>08:00 - 03:00</b>
<b>Saturday</b>	<b>08:00 - 03:00</b>
<b>Sunday</b>	<b>08:00 - 00:30</b>

The above times are extended by one hour on the following days:  
Thursday, Friday, Saturday and Sunday of the Easter weekend.  
Friday, Saturday and Sunday of the two May Bank Holidays and the August Bank Holiday, Christmas Eve and Boxing Day.  
Burns Night, Valentine's Day, St. David's Day, St. Patrick's Day, St. George's Day, St Andrew's Day and Halloween, if that day is not followed by a normal working day.

### **New Year's Eve:**

Sale of alcohol from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.

Late night refreshment from 23.00 on New Year's Eve to 05.00 on the following day

## **Provision of Late Night Refreshments**

<b>Monday</b>	<b>23:00 - 00:00</b>
<b>Tuesday</b>	<b>23:00 - 00:00</b>
<b>Wednesday</b>	<b>23:00 - 01:30</b>
<b>Thursday</b>	<b>23:00 - 03:00</b>
<b>Friday</b>	<b>23:00 - 03:00</b>
<b>Saturday</b>	<b>23:00 - 03:00</b>
<b>Sunday</b>	<b>23:00 - 00:30</b>

The above times are extended by one hour on the following days:  
Thursday, Friday, Saturday and Sunday of the Easter weekend.  
Friday, Saturday and Sunday of the two May Bank Holidays and the August Bank Holiday, Christmas Eve and Boxing Day.  
Burns Night, Valentine's Day, St. David's Day, St. Patrick's Day, St. George's Day, St Andrew's Day and Halloween, if that day is not followed by a normal working day.

### **New Year's Eve:**

Sale of alcohol from the end of permitted hours on New Years Eve to the start of permitted hours on the following day.

Late night refreshment from 23.00 on New Years Eve to 05.00 on the following day

**Sale by Retail of Alcohol**

<b>Monday</b>	<b>08:00 - 00:00</b>
<b>Tuesday</b>	<b>08:00 - 00:00</b>
<b>Wednesday</b>	<b>08:00 - 01:30</b>
<b>Thursday</b>	<b>08:00 - 03:00</b>
<b>Friday</b>	<b>08:00 - 03:00</b>
<b>Saturday</b>	<b>08:00 - 03:00</b>
<b>Sunday</b>	<b>08:00 - 00:30</b>

**The above times are extended by one hour on the following days:  
Thursday, Friday, Saturday and Sunday of the Easter weekend.  
Friday, Saturday and Sunday of the two May Bank Holidays and the  
August Bank Holiday, Christmas Eve and Boxing Day.  
Burns Night, Valentine's Day, St. David's Day, St. Patrick's Day,  
St. Georges Day, St Andrew's Day and Halloween, if that day is not  
followed by a normal working day.**

**New Year's Eve:**

**Sale of alcohol from the end of permitted hours on New Year's Eve  
to the start of permitted hours on the following day.**

**Late night refreshment from 23.00 on New Year's Eve to 05.00 on  
the following day**

**The opening hours of the premises**

<b>Monday</b>	<b>08:00 - 00:30</b>
<b>Tuesday</b>	<b>08:00 - 00:30</b>
<b>Wednesday</b>	<b>08:00 - 02:15</b>
<b>Thursday</b>	<b>08:00 - 03:30</b>
<b>Friday</b>	<b>08:00 - 03:30</b>
<b>Saturday</b>	<b>08:00 - 03:30</b>
<b>Sunday</b>	<b>08:00 - 01:00</b>

**The above times are extended by one hour on the following days:  
Thursday, Friday, Saturday and Sunday of the Easter weekend.  
Friday, Saturday and Sunday of the two May Bank Holidays and the  
August Bank Holiday, Christmas Eve and Boxing Day.  
Burns Night, Valentine's Day, St. David's Day, St. Patrick's Day,  
St. Georges Day, St Andrew's Day and Halloween, if that day is not  
followed by a normal working day.**

**New Year's Eve:**

**Sale of alcohol from the end of permitted hours on New Year's Eve  
to the start of permitted hours on the following day. Late night refreshment  
from 23.00 on New Year's Eve to 05.00 on the following day**

**Where the licence authorises supplies of alcohol whether these are on and / or off supplies**

**Alcohol is supplied for consumption both on and off the Premise**



## Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

**Sugar Hut Brentwood Limited**  
**11 Cundy Road**  
**Custom House**  
**London**  
**E16 3DJ**

Registered number of holder, for example company number, charity number (where applicable)

**Company Number**                      **12117659**

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

**No DPS nominated**

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

**NO SALE OF ALCOHOL MAY BE MADE UNTIL A DPS HAS BEEN ASSIGNED**

